

# ADVERTISEMENT

## PRODUCTION PLANNER

Genuine Connection requires the services of a dedicated and energetic person to fill the position of **PRODUCTION PLANNER** at their Paarl offices.

The purpose of this position is to plan the manufacturing plant's production. The planner is responsible for the preparation and monitoring of the company's production plan in such a manner as to ensure smooth operations throughout the production and distribution cycle of each product. This includes monitoring production progress, raw material availability, checking of inventories and other administration.

### Knowledge & Experience Required

- Senior certificate with mathematics and/or accounting or equivalent numerical level
- Post matric qualification in Production management/ operations, engineering or equivalent knowledge and skills
- Excel intermediate level (including pivots and formulas)
- Tertiary qualification in fashion design or garment production management an advantage
- 8 to 10 years' working experience in a manufacturing and production environment (Fibre processing, textiles, clothing or related industry an advantage)
- 5 to 8 years previous experience in production planning, including working on a ERP / production planning system

### Skills required

- Analytical ability with an eye for detail, accurate and detail orientated
- Able to plan, monitor and track progress of projects and plans
- Good report writing and administrative skills

### Attitude and Personal Values

- Reliable team player with an excellent attendance record
- Eager to learn with a passion for manufacturing and production
- Able to work in a deadline, fast-paced environment

### Key Outputs

- Prepare, monitor and track the factory's production plan (this includes areas such as capacity planning, quantity and cost of production; line planning or WIP)
- Draw up the master production schedule to establish the production sequence and lead times of each product in order to meet customer delivery dates
- Liaise with department heads to gather information, monitor work in progress (WIP) and other production projects
- Update company systems with regard to purchasing records and other information impacting on delivery schedules or special production projects
- Reporting and general administration

Those interested to join a dynamic work team should submit their CV's to: [hr@gencon.co.za](mailto:hr@gencon.co.za)