



ADVERTISEMENT

Genuine Connection requires the services of an honest, responsible and energetic person to fill the position of **DRIVER/GENERAL WORKER** at their Paarl offices.

The purpose of this job is to transport goods or passengers from our offices to businesses or personal homes in such a manner as to ensure safe, correct and on-time delivery (or collection) of goods. This includes the completion of admin forms/ travel logs, loading/ unloading of goods, communication with customers and other general worker duties.

Knowledge & Experience Required

- Senior certificate (Matric) or equivalent knowledge and experience
- Valid driver's license (Code 10/ E with valid PDP)
- Advanced driving course (advantage)
- 5 years' previous experience as delivery driver with a clean driving record

Skills required

- Good eyesight and physical condition (health)
- Neat, well-spoken and courteous
- Bilingual (able to understand English or Afrikaans customers)
- Good sense of direction with the ability to read maps/ follow directions
- Able to work on own with little supervision

Attitude and Personal Values

- Honest and reliable
- Sober habits
- Safe driving habits

Key Outputs

- Load and unload of goods
- Delivery and collection of goods
- General vehicle maintenance, cleaning and checklist controls
- Basic driver admin (log book, delivery notes, invoices collect, etc.)
- Transport of employees for overtime or night shifts
- General work assistance in raw material store, moving equipment or materials
- Collection of mail at company P.O. Box
- Removal of waste to dumping areas

Fax CV to: 021 872 0313/ E-mail CV to hr@gencon.co.za

For more information call (021) 872 0300