



ADVERTISEMENT

PRODUCTION ASSISTANT

Genuine Connection Promotions (Pty) Ltd., a leading clothing manufacturer based in **Paarl**, is looking for a proactive and detail-oriented **Production Assistant** to join our dynamic team. The ideal candidate will support the daily operations of our production floor, uphold quality standards, and help ensure a smooth, efficient workflow.

Key Duties and Responsibilities:

- Update production boards with attendance, style info, SMV, targets, and quality issues.
- Assist with reconciling styles using the Bundle Ticket system.
- Support line supervisors with pre-production meetings, style changes, and line balancing.
- Liaise with the finishing department to ensure timely completion and delivery.
- Assist with daily production reporting and monitor operator efficiency.
- Help enforce quality control, housekeeping (6S), and health & safety standards.
- Support attendance tracking, discipline, and cross-training of operators.
- Assist in implementing security measures to minimise shrinkage.

Requirements:

- Minimum Grade 12 / Matric certificate
- Previous experience in a production or factory environment (clothing/textile experience advantageous)
- Willingness to learn and follow instructions
- Good communication and teamwork skills
- Physically fit and able to stand for long periods
- Punctual, reliable, and able to work under pressure
- Basic computer literacy is a plus
- Willing to work flexible hours, including overtime when needed

Those interested to join a dynamic management team should submit their CV's to:

hr@gencon.co.za or fax to 021 872 0313.